

RFP 26004 – ADDENDA

RFP TITLE: Cheam Lake Wetlands Floating Boardwalk Replacement

RFP NUMBER: 26004

ADDENDA: Schedule Extension, Scope and Schedule B Amendments, and Questions and Answers

ADDENDA DATE: July 29, 2026

1. SCOPE OF WORK AMENDMENTS:

Section **B.2 Scope of Work** is amended as set out below. For ease of reference, the amended wording is provided in full, and changes are shown in bold.

The successful proponent will be responsible for the full replacement project, including:

1. Design and Proposed Floating Boardwalk Solution

The replacement boardwalk must be a floating system that replaces the existing floating boardwalk on the same alignment and footprint. Proponents may either integrate with the existing ramps or propose replacement ramps or another ramp solution that improves accessibility and provides seamless access to both boardwalk sections. The existing ramps are approximately 10 feet long by 6 feet wide, and the existing floating boardwalk consists of two sections, each approximately 88 feet long by 6 feet wide. Proponents must verify all dimensions as part of their work and clearly identify any assumptions.

The proposed solution shall include:

- Materials and component specifications.
- Floatation method and structural configuration.
- A slip resistant, safe walking surface suitable for year-round outdoor use by the public.
- **Accessibility considerations, including accessible use of both floating boardwalk sections to the greatest extent practical within the project scope and site constraints, and a seamless transition between the trail, ramp system, and boardwalk.**
- **Guardrails, designed and secured to the floating boardwalk structure, that:**
 - **do not exceed 42 inches in height;**
 - **blend into the surrounding natural environment as much as possible;**
 - **are durable, low-maintenance, and not painted; and**
 - **are not solid, so that they do not obstruct viewlines for users of different heights.**

- Load capacity suitable for public pedestrian use (including groups).
- Durability, expected service life (minimum 20 years), and maintenance requirements.
- A system to keep the structure stable and securely in place, while allowing for fluctuating water levels, including shallow conditions where the structure may intermittently contact the substrate.
- Consideration of environmental sensitivity, habitat protection, and minimizing disturbance to water, sediment, and wildlife

Proponents must include a separate quote with the option to integrate an extension on **both boardwalk sections** to accommodate **at least one** 6 foot bench. **Benches will be provided by the FVRD.** The FVRD may select this option at its discretion.

2. Supportive Documentation

Proponents must include documentation suitable for the FVRD to use as part of the *Water Sustainability Act* submission, including:

- A description of the proposed floating boardwalk system and its suitability for use in a sensitive wetland environment, including any design features or construction methods intended to minimize disturbance to aquatic habitat, sediments, and wildlife.
- Drawings with measurements suitable to illustrate the proposed works.

The successful proponent is required to provide finalized engineered drawings to support the FVRD's application included in the cost of the RFP. Engineered drawings are not required for the proposal.

This RFP does not require the Proponent to obtain regulatory approvals on behalf of the FVRD.

3. Removal and Disposal of Existing Boardwalk

The proponent shall:

- Safely remove the existing floating boardwalk components.
- Protect ramps and adjacent infrastructure during removal.
- Dispose of or recycle removed materials.

4. Supply, Delivery and Installation of New Floating Boardwalk

The proponent shall:

- Manufacture or procure all components.
- Deliver components to Cheam Lake Wetlands Regional Park.
- Assemble and install the new floating boardwalk system.
- Ensure minimal disturbance to wetland habitat during installation and work collaboratively with the onsite environmental monitor.
- **Repair any park infrastructure damage resulting from the work upon completion of the project.**

The FVRD has an application open with the Province for approving the works associated with this RFP. The schedule for boardwalk installation is subject to Provincial permitting and the approved work window issued by the Province. The FVRD will coordinate with the proponent to schedule the work within the approved window.

2. SCHEDULE EXTENSION:

B.3 Timeline Amendment

Section B.3 Timeline is amended by replacing Items 3, 4, and 5 with the following:

ITEM	DESCRIPTION	ORIGINAL DATE	REVISED DATE
3	Deadline for RFP Enquiries	Tuesday, July 28, 2026 4:00 PM (PST)	Thursday, August 6, 2026, 4:00 PM (PST)
4	Responses to RFP Enquiries Due	Thursday, July 30, 2026 4:00 PM (PST)	Monday, August 10, 2026, 4:00 PM (PST)
5	Submission of Proposals Due	Friday, August 7, 2026, 4:00 PM (PST)	Friday, August 14, 2026, 4:00 PM (PST)

All other dates and requirements in Section B.3 remain unchanged unless otherwise amended by the FVRD.

C.1 Closing Date Amendment

Section C.1 Closing Date and Location is amended to read:

Proposals must be received by **4:00 PM PST on Friday, August 14, 2026 ("Closing")** at the following address:

Fraser Valley Regional District
 Attention: Sara Vorlicek
 Email: outdoorrecreation@fvrd.ca
 1 - 45950 Cheam Avenue
 Chilliwack, BC V2P 1N6

The time for Closing will be conclusively deemed to be the time shown on the clock used by the FVRD for this purpose.

C.5 Enquiries Amendment

Section C.5 Enquiries is amended to read:

The deadline for submission of enquiries is **4:00 pm PST on Thursday, August 6, 2026**. The FVRD will endeavor to respond to all enquiries and requests for clarification no later than **Monday, August 10, 2026**.

3. SCHEDULE B AMENDMENT

Item 2, Optional Item: Extension to one boardwalk section to accommodate a 6-foot bench, is amended to increase the **estimated quantity from 1 to 2**.

The FVRD will provide the benches separately, and proponents should not include the cost of the benches in the proposal pricing.

Proponents must use the revised Schedule B - Form of Proposal attached at the end of this addendum when submitting their proposal.

4. ENVIRONMENTAL ASSESSMENT

A follow-up addendum will be issued before the enquiry deadline closes. The addendum will include the environmental assessment for the site so proponents can review the document and any applicable requirements, and ensure their proposed solution and methodology align with the environmental requirements.

5. QUESTIONS AND ANSWERS

Project Scope and Design Requirements

QUESTION 1: Are proponents required to integrate the proposed boardwalk into the existing ramps?

ANSWER: No. Proponents are not required to integrate the proposed boardwalk into the existing ramps. The FVRD will consider proposals that either integrate with the existing ramps or replace them to better suit the proposed design and improve accessibility.

The proposed solution must provide accessible access to both boardwalk sections from the ramp system, either through replacement of the existing ramps or another proposed ramp solution. The transition between the trail, ramp system, and boardwalk should be seamless. Proponents should clearly identify the approach being proposed and include all associated costs in their proposal.

QUESTION 2: How are the existing ramps anchored?

ANSWER: The existing ramps are not independently anchored. They rely on their own weight and are connected to the boardwalk in a manner that allows movement with water level fluctuations.

QUESTION 3: Can the existing railings remain in place?

ANSWER: No. The existing railings are nearing the end of their service life and should be replaced as part of the proposed work. New railings should align with the FVRD's railing preferences outlined in the amended B.2 Scope of Work above.

QUESTION 4: Are proponents required to match the appearance or material of the existing railings?

ANSWER: No. Proponents are not required to match the appearance or material of the existing railings. Proponents may propose an alternative railing design and material.

The FVRD's preference is for a railing design that:

- blends into the surrounding natural environment as much as possible;
- is durable, low-maintenance, and not painted;
- is not solid, so that it does not obstruct viewlines for users of different heights; and
- does not exceed 42 inches in height.

QUESTION 5: What floatation systems are considered acceptable for this project?

ANSWER: The FVRD is not prescribing a specific floatation system for this project. Proponents are responsible for determining the most appropriate floatation system for their proposed design and should include sufficient detail in their proposal to demonstrate that the proposed floatation system is suitable for the site conditions and project requirements.

QUESTION 6: Is the existing boardwalk foam-filled?

ANSWER: No. The existing boardwalk is hollow plastic and is not foam-filled.

QUESTION 7: Does the boardwalk need to allow light penetration, or is the FVRD obtaining a variance from the Province?

ANSWER: A solid structure is acceptable for a project of this size. A variance for light penetration is not anticipated to be required.

QUESTION 8: What accessibility standards or requirements apply for this project?

ANSWER: The FVRD's preference is for the floating boardwalk system to be accessible to the greatest extent practical within the project scope and site constraints. Both floating boardwalk

sections should be designed to support accessible use. Proponents should note that the existing ramps may not currently provide full accessibility. Proponents may include options in their proposal to improve the accessibility of the existing ramps, replace them, or provide another accessible ramp solution.

Bench Supply and Pricing

QUESTION 9: Are proponents required to supply the bench, or will the bench be supplied by the FVRD?

ANSWER: The FVRD intends to supply the bench. The Wishbone Rutherford Bench is the FVRD Regional Parks standard. Proponents should not include the cost of supplying benches in their Schedule B- Form of Proposal. If the FVRD-supplied bench cannot be incorporated into a proponent's proposed design, the proponent may propose an alternative bench or comparable product for the FVRD's consideration in the proposal.

QUESTION 10: Should proponents include pricing for one bench extension or two bench extensions?

ANSWER: Proponents should include pricing for two bench extensions. Please note the updated Schedule B to accommodate this change.

Site Conditions and Water Levels

QUESTION 11: What is the expected range of water level variability around the boardwalk?

ANSWER: Under typical conditions, water levels may vary by approximately 12 inches due to the control structure. However, there may be times when water levels need to be temporarily lowered by up to approximately 1 metre.

QUESTION 12: What is the average depth of the water around the boardwalk?

ANSWER: Water depth around the boardwalk varies and may range from approximately 18 inches to 5 feet or more, depending on location and seasonal conditions. Proponents should be aware that ground conditions below the water are unstable and mucky. Proponents are responsible for satisfying themselves as to site conditions and ensuring their proposed design and installation methodology are appropriate for the conditions.

QUESTION 13: Is there significant movement of the deadfall logs surrounding the boardwalk in the water?

ANSWER: In general, the deadfall logs surrounding the boardwalk remain relatively stable and do not move significantly.

Environmental Requirements and Construction Methodology

QUESTION 11: Section B.2.4 indicates that the successful proponent is to "work collaboratively with the onsite environmental monitor during installation." Will the environmental monitor be retained and provided by the FVRD, or will proponents be expected to include the cost of retaining an environmental monitor as part of their proposal?

ANSWER: The environmental monitor will be retained by the FVRD. Proponents are not required to include the cost of retaining an environmental monitor in their cost proposal.

QUESTION 7: Can the successful proponent enter the water using waders to complete the work?

ANSWER: The FVRD does not anticipate this being an issue, provided that no machinery is used in the water and all work is completed in accordance with applicable environmental requirements and direction from the environmental monitor. Proponents should be aware that the substrate in and around the boardwalk area is unstable, mucky, and may be deeper than it appears. The successful proponent will be responsible for determining safe work procedures for any work in or near the water.

6. THIS IS THE FIRST ADDENDUM:

A final addendum is expected after the enquiries deadline to address all questions that have been submitted.

One (1) completed copy of the Proposal marked with the RFP Title and Number must be delivered by email before **Friday, August 14, 2026, 4:00 PM PST (PST)** to:

Fraser Valley Regional District
Attention: Sara Vorlicek
Email: outdoorrecreation@fvrd.ca
1 - 45950 Cheam Avenue
Chilliwack, British Columbia V2P 1N6

Schedule B - FORM OF PROPOSAL

Name: _____

Address: _____

Name and title of Representative: _____

Telephone: _____ Email: _____

Form of Business Organization

☐ Sole Proprietorship

☐ Partnership Date of Establishment _____

☐ Corporation Date of Incorporation _____ Business No. _____

We hereby offer to perform the Services required by this RFP for the stipulated price of:

Item #	Item Name	Estimated Quantity	Unit of Measure	Unit Price	Total Amount
1.	Complete replacement of the floating boardwalk system, including design, removal and disposal of the existing boardwalk, supply and delivery of all components, and installation of the new floating boardwalk integrated with the existing ramps	1	Lump sum		
CURRENCY: Canadian (CAD)				Base Bid Subtotal	\$
				GST (5%)	\$
				PST (7%)	\$
				TOTAL BASE BID	\$
Item #	Item Name	Estimated Quantity	Unit of Measure	Unit Price	Total Amount
2.	Optional item: extension to one boardwalk section to accommodate a 6' bench	2	Lump sum		
CURRENCY: Canadian (CAD)				Optional Item Subtotal	\$
				GST (5%)	\$
				PST (7%)	\$
				TOTAL OPTIONAL ITEM	\$
CURRENCY: Canadian (CAD)				TOTAL PRICE INCLUDING OPTIONAL ITEM	\$

I/We the undersigned authorized representatives of the Proponent, having received and carefully reviewed the RFP, including without limitation, the General Conditions and Specifications (if any), submit this Proposal in response the RFP.

Dated this ____ day of _____, 2026.

Signature of Authorized Signatory

Name & Tile/Position:

Signature of Authorized Signatory

Name & Title/Position: